



WORKING GROUP MEETING 14 July 2016

Member in attendance		
New Milton Town Council Steve Clarke (SC) Chair		Yes
New Milton Town Council Valya Schooling (VS)		Apologies
New Milton Town Council Alvin Reid (AR)		Yes
New Milton Town Council Wyn Davies (WD)		Yes
New Milton Residents Association Alan Watson (AW)		Yes
Newbiz Gill Hepburn (GH)		Apologies
Faith Representative Jon White (JW)		Yes
New Milton Town Partnership Julia Stamper (JS) (or Rupert Davies)		Yes
Ballard School Tim Clark, (TC)		Yes
Guests		
r COH Neighbourhood Plan Consultants, Neil Homer and Jon Dowty		
Dr Tim Thurston New Milton Health Centre re planning for future healthy communities		
Peter Parslow resident and mapping for sustainable communities specialist		
Project Officer Claire Lambert (CL)		Yes

1. Cllr Clarke welcomed all to the meeting including our guests.
 - a. Apologies were given by Gill Hepburn and Valya Schooling.
 - b. The previous minutes were taken as read and outstanding actions were carried over.

2. rCOH Neighbourhood Planning Consultants- an introduction to their work
 - a. Neil Homer and Jon Dowty explained that they had supported over 70 local communities across 30 planning authorities and they were market leaders in the field of Neighbourhood Planning. See attached flyer.
 - b. They had particular specialism in understanding the developer side of master planning for large housing allocations, having worked for developers in the past.
 - c. They had developed a series of templates for the required documentation and processes that would enable the process to be gone through as efficiently as possible. They take the outcome of the community engagement and advise on the necessary scope, policy direction and then produce the policy writing, as well as Environmental Assessment, Evidence base and compliance Basic Conditions Report.
 - d. It was agreed that NMTC should take further steps to evaluate rCOH and other Consultants.

3. Peter Parslow was welcomed as an interested resident.
 - a. Peter had contacted us from social media and explained that he had expertise in the use of technology and mapping to help build sustainable communities. We would welcome his contribution to the development of the Neighbourhood Plan.

4. Dr Tim Thurston gave an enthusiastic explanation of his vision for the future of health care in New Milton.
 - a. Because of budget reductions and increasing and changing health requirements he is advocating a significant re-organisation of the delivery of local health care. In the future health care could be delivered at a Health Centre 'hub' in a broader way through other health care professionals rather than GPs – for example through Dementia Café's and fitness advisors and programmes.
 - b. In particular Dr Thurston has a vision for a New Milton community where there would be footpaths and cycle-ways linking everyone to the New Forest rather than road and car-based access.
 - c. Dr Thurston, who advises on several strategic health panels, would be keen to advise the Neighbourhood Plan how to incorporate strategic health and well-being initiatives.

5. Feedback from NFDC/NPA Neighbourhood Plan meeting 30 June- accepting the separation between the NFDC Planning Strategy consultation and the Neighbourhood Plan
 - a. Sixteen Town and Parish Councils attended the meeting on 30 June.
 - b. NFDC explained that their Local Development Plan Review will take place in two stages, Stage 1 being the current Strategy Review and Stage 2 being more detailed policies. This two tiered approach gave Neighbourhood Plans an opportunity to slot into Stage 2 of the overall Development Plan.
 - c. However when discussion turned to the specifics of a Neighbourhood Plan perhaps delivering detailed policies in relation to the Strategic Housing allocations in New Milton there seemed to be concern about the implications of Town and Parish Councils objections to the Strategic Housing Allocations.
 - d. The separation between the current Strategy consultation, where we must be free to make whatever comments are appropriate, and the future Neighbourhood Plan that will deliver the post-consultation Strategy in the best way for New Milton was emphasised by our group.
 - e. This matter was discussed again among the Working Group and every member of the Working Group present was comfortable with the separation described above.
 - f. Individuals and organisations that make up the Working Group were encouraged to make their representation to NFDC on the Planning Strategy Review, with no concern if they felt there were grounds for objection- in fact it was essential that this happened now because at the later Neighbourhood Plan stage all accepted that it would then be too late and we would then focus on the positive delivery of the post-consultation Planning Strategy.
 - g. The Working Group gave full support to the proposed draft recommendation to full New Milton Town Council (attached) that the Town Council Planning Committee will discuss at their next meeting on 21 July.
 - h. Claire and Steve will meet informally with NFDC next Tues 19th July to help to progress joint working.

6. Further Planning of Community Engagement.
 - a. The initial press release and website had been launched, albeit in a small way. Jon was thanked for his feedback on improvements to the website to make it more immediately interesting and Claire and Alan will meet to implement changes.
 - b. The timetable and work needed to prepare for the first full launch and community engagement was re-evaluated, particularly in light of the advantage of consultant advice on getting the approach right and the end of the current NFDC Strategy Review consultation on 16 September.

- c. It was agreed that the first Community Engagement would be put back one month to mid-October 2016.

7. The Working Group Terms of Reference update was noted

8. Date of Next meeting- **Thurs 1 September 4.30 Town Hall**

- a. This meeting date reflected holidays etc, however it was noted that there is operational business to plan and agree between now and then and this will be conducted by email.

<u>Working Group MEETING DATE</u>	<u>PROJECT PLAN DETAILS- for information</u>	
All meetings 4.30pm in Town Hall unless specified		
Thurs 1 Sept 2016	Planning for community engagement	
Mid Oct 2016	First community engagement	

ACTION AGREED

Topic	Action	Who	when
Group Membership	Follow up Youth Rep with SPUD. Appoint a new Vice Chair.	CL	September
Current policy crib sheets	NFDC and NFNPA current policy crib sheet_– needed for Stakeholder Engagement	CL	October
External audit of process	Responses awaited from Royal Town Planning Institute and AECOM for Dept Communities and Local Govt.	CL	Review this action in September in light of consultant help
Submission Plan champions	Agree at meeting	CL	ditto
Resources Plan	CL to take on while seeking volunteer	CL	Ongoing
Website finalise	Phase 2 by beginning of October		End Sept/beginning of October
HCC roads/education role etc	Awaiting email response from Cllr Mel Kendal to act as facilitator	CL	
Initial Stakeholder Engagement mid	See Excel project planning tab in N Plan Project Plan – on working copy	CL	Continue to evolve plan and

October Awareness/issues/policy	not yet on NMTC website- see tasks		action
------------------------------------	------------------------------------	--	--------