



Barton Becton Ashley New Milton Fernhill Bashley

WORKING GROUP MEETING 25 February 2016

Member in attendance		
Cllr Steve Clarke (SC) Chair		Yes
Ros Bowles (RB), Town Partnership, Vice Chair		apologies
Cllr Mrs Valya Schooling (VS),		Yes
Cllr Alvin Reid (AR),		Yes
Cllr David Hawkins (DH)		Apologies
Alan Watson (AW), NEMBRA		Yes
Jon White, Faith Representative (JW)		Apologies
Charlotte Geer, Youth Representative, Arnewood School (CG)		Apologies
Project Officer Claire Lambert (CL)		yes

1. Cllr Clarke welcomed all to the meeting
2. Comments on minutes of previous meeting
The previous minutes of 15 January 2016 were accepted.
3. Actions not covered in Agenda
 - a. Carried forward – policy crib sheets, external audit, submission plan champions.
4. Review of Group membership and meetings
 - a. Cllr Clarke acknowledged that there had been a frustrating period of time when it had not been possible to find a common meeting date. Attendance at meetings has been lower than we would like to maintain the credibility of the group as a community-based group.
 - b. This has now been resolved with the agreement of a regular time to suit most people which can be arranged well in advance – monthly on a Thursday at 4.30 avoiding Planning Committee day, see item 6 for confirmed dates up until June.

- c. While this date was best for most people, unfortunately it means that Cllr David Hawkins can no longer attend due to child care responsibilities. David's contribution to date has been much appreciated and we look forward to his continued support in a wider role. It was agreed that Cllr Wyn Davies will be invited to take his place on the Working Group.
- d. Wherever possible group members are urged to arrange for someone to deputise for them if they can't make it – no need for lots of work- it is the individual's community perspective and experience that is valued.
- e. To fill existing gaps on the Group interest will be sought from members of Newbiz, New Forest Business Partnership, Rotary Club, Ballard School and the medical profession.

5. Review of timing of launch/stakeholder engagement to co-ordinate with NFDC

- a. An update from NFDC (Louise Evans and Andrew Herring from Planning Policy) has confirmed that they will release the required future parish housing figures at NFDC Cabinet on Wed 6 July as part of the District strategy for housing development.
- b. After discussion it was agreed best to co-ordinate the first N Plan Stakeholder Engagement events to co-ordinate with NFDC's release of housing figures; the venues across the parish (see previous minutes) will be booked for a week from 11 July (note NEMBRA forum on 12 July to be incorporated).
- c. The N Plan website will be launched to co-incide with the publication of the agenda for NFDC cabinet around 2 weeks before.
- d. The Stakeholder Engagement will be part awareness raising, issues and scope of the plan, but will also start to get community ideas on the local policy areas.
- e. Over the next 4 months all the supporting work for the Stakeholder Engagement will be planned and undertaken – detailed plan already an ongoing action.
- f. Part of the preparation will involve defining the joint-working with NFDC- another meeting is required either through NALC or individually or both.
- g. Given the change in direction to promote significantly increased house building in line with government policy the roles of the NFDC strategy and the local N Plan may overlap more than usual. The NFDC sustainability appraisal and Green Belt review required to propose a District Strategy will necessarily be influential in allocating parish land for significant housebuilding- if criteria are met the land is likely to be required. Local parish level policy, instead of choosing allocations, will have the opportunity to influence how allocations are developed rather than where. For example the N Plan can influence the density of housing, the mix of housing, the character of the housing and the provision of amenities such as play areas. The N Plan can also influence the knock-on requirements and opportunities of the increased population – local water and sewage issues, local

traffic management, mitigation green space, retail and employment opportunities, health and education needs.

- h. As part of the evidence gathering for presenting at the Stakeholder Engagement Cllr Clarke and others will approach local developers to gain information.
- i. The Stakeholder Engagement will, of course, raise more issues than just housing- for example the vibrancy of the town centre is also likely to be important to people.

6. Date of Next meeting-

MEETING DATE	PROJECT PLAN DETAILS
All meetings 4.30pm in Town Hall	
Thurs 24 March CONFIRMED	1 of 4 initial Stakeholder Engagement preparation meeting
Thurs 21 April CONFIRMED	2 of 4 preparation meeting
Thurs 19 May CONFIRMED	3 of 4 preparation meeting
Thurs 16 June CONFIRMED	4 of 4 preparation meetings – WEBSITE LAUNCH 22 JUNE?
Thurs 30 June ????	Additional meeting if needed pre- release housing figs
	6 July – housing figs released, in press 9/10 July
11-17 July Stakeholder Events	
	Begin analysis of community views
Thurs 28 July ????	Review Stakeholder Events meeting
Thurs 11 or 25 Aug ????	Ongoing analysis of community views
Thurs 8 Sept ????	Review analysis- agree feedback - Plan Policy development stages

ACTION AGREED

	Action	Who	when
Group Membership	Invite Cllr Wyn Davies to replace Cllr David Hawkins Invite membership from New Forest Business Partnership, Newbiz, Rotary Club, Ballard School and the medical profession.	CL	24 March

Current policy crib sheets	NFDC and NFNPA current policy crib sheet_– needed for Stakeholder Engagement	CL	24 March
External audit	CL to seek	CL	24 March
Submission Plan champions	Agree at meeting	CL	24 March/21 April
Resources Plan	CL to take on while seeking volunteer	CL	Outline by mid Feb
Website finalise	Launch date 22 June AW and CL first working date 22 April agreed Attach Process diagram, Project Plan, Stakeholder and Communication Plan Include a parish map.	AW/CL	Finalise for 19 May – 3 rd prep meeting a month before release
Initial Stakeholder Engagement Awareness/issues/policy	CL/RB to take action forward, the priority being booking venues for 11-17 July following release NFDC housing figs 6 July NEMBRA 12 July Plan meeting NFDC – invite to a Working Group meeting?? (post meeting note – also invite HCC? NFNPA?) Evidence gathering to include meeting local developers.	CL/RB	Detailed plan by 24 March