



**Barton- on- Sea   Ashley   New Milton   Bashley**

**WORKING GROUP MEETING 24 MARCH 2016**

Member in attendance		
Cllr Steve Clarke (SC) Chair		Yes
Ros Bowles (RB), Town Partnership, Vice Chair		Yes
Cllr Mrs Valya Schooling (VS),		Yes
Cllr Alvin Reid (AR),		Yes
Cllr Wyn Davies (WD)		Yes
Alan Watson (AW), NEMBRA		Yes
Gill Hepburn (GH) Newbiz		Yes
Jon White, Faith Representative (JW)		Apologies
Charlotte Geer, Youth Representative, Arnewood School (CG)		Apologies
Project Officer Claire Lambert (CL)		yes

1. Cllr Clarke welcomed all to the meeting
  - particularly new members Gill Hepburn for Newbiz and Cllr Wyn Davies and also Pete Errington from HCC
2. Comments on minutes of previous meeting

The previous minutes of 25 February 2016 were accepted.
3. Actions not covered in Agenda
  - a. Outstanding actions were carried forward.
4. Hampshire County Council's role in Neighbourhood Planning
  - a. Pete Errington introduced himself as Planning Policy Manager Economy Transport and Environment and began by presenting the HCC leaflet on Neighbourhood Planning. He explained the number of different roles and departments at HCC.

- b. It was emphasised that this round of Local Plan production was unlike any other in starting with a prediction for future local housing needs generated from the District Strategic Housing Market Assessment. Previous plan production had been able to focus initially on economy and employment opportunities and then consider consequent housing needs and distribution.
  - c. The procedure to achieve services for New Milton was discussed. Using school places as an example it was explained that the District would initiate discussion with HCC as the Education Authority over the projected housing increase and requirement for an increase in school places. Similarly with the need for new roads and junctions. These discussions had started taking place. The Neighbourhood Plan could seek to be involved in these discussions for New Milton by approaching the relevant HCC Officers.
  - d. HCC also have an Economic Development team with specialist knowledge, including tourism, that could support the Neighbourhood Plan. It was agreed that New Milton's County Councillor, Mel Kendal, would be a helpful link here and should be approached to help the group make contact.
5. Review of timing of launch/stakeholder engagement to co-ordinate with NFDC
- a. Mark Williams, Principal Policy Manager NFDC has expressed regret that NFDC are unable to attend a Working Group meeting due to the pressing deadline to finalise the District Strategy for housing in time for the summer.
  - b. However he has given advice over the phone and by email recommending that New Milton NP delays its Community Engagement until later. He has explained that it is crucial not to confuse the public consultations at District strategy level with local Neighbourhood Plan level or both could fail in their regulatory purpose.
  - c. The target date for NFDC to undertake strategy level community engagement in New Milton is the second half of July. The New Milton NP community engagement must be later than this and should also avoid the school summer holidays when people are away. It was agreed to delay the New Milton NP public events until September.
  - d. However raising awareness of the New Milton NP could take place in the summer alongside the District publicity and strategy consultation – launching the interactive website, press release. How this would be managed at the District Council publicity event in New Milton requires further consideration and planning.
  - e. (post meeting note – a meeting of all Neighbourhood Plan parishes with NFDC, NFNPA, HCC and others has been called for 30 June)

6. Working Group Membership Update

- a. Jon White hopes to continue to be part of the Working Group but has moved his teaching job to Southampton and will need to see how things go. We wish him well in his new job and with his new commute.
- b. Claire will find out if Charlotte, no doubt struggling with exams, is able to continue with the Group.
- c. Ros explained that in view of the withdrawal of NMTC funding for her Town Partnership Town Development Officer role her position on the Group was now uncertain; she would submit a grant application to NMTC to seek new funding.

7. Date of Next meeting-

MEETING DATE	PROJECT PLAN DETAILS	
All meetings 4.30pm in Town Hall unless specified		
<b>Thurs 21 April CONFIRMED 2.30 START</b>	2 of 4 preparation meeting. <b>David Illsley Policy Manager NFNPA attending</b> (Natural England Coastal footpath consultation follows at 5.00)	
<b>Thurs 19 May CONFIRMED</b>	3 of 4 preparation meeting	
<b>Thurs 16 June CONFIRMED</b>	4 of 4 preparation meetings – <b>WEBSITE LAUNCH JULY?</b>	
Thurs 30 June        ????	JOINT MEETING PARISHES AND AUTHORITIES – 5 Working Group members invited	
<b>Summer</b>	Launch N F District Housing Strategy and New Milton consultation	
	Introduce NM Neighbourhood Plan	
Thurs 11 or 25 Aug    ????		
Thurs 8 Sept         ????	<b>Start N M Neighbourhood Plan Community Engagement.</b>	

**ACTION AGREED**

	Action	Who	when
Group Membership	Invite membership from New Forest Business Partnership, Rotary Club, Ballard School and the medical profession.	CL	21 April

Current policy crib sheets	NFDC and NFNPA current policy crib sheet_– needed for Stakeholder Engagement	CL	ongoing
External audit	CL to seek	CL	21 April
Submission Plan champions	Agree at meeting	CL	21 April
Resources Plan	CL to take on while seeking volunteer	CL	Outline by 21 April
Website finalise	Launch date 22 June AW and CL first working date 22 April agreed Attach Process diagram, Project Plan, Stakeholder and Communication Plan  Include a parish map.	AW/CL	Finalise for 19 May – 3 <sup>rd</sup> prep meeting a month before release
Initial Stakeholder Engagement  Awareness/issues/policy	CL/RB to take action forward, the priority being booking venues for September following release NFDC housing figs in Summer, New Milton public event second half July.  NEMBRA 12 July  (post meeting note – also invite HCC? NFNPA?)  Evidence gathering to include meeting local developers.	CL/RB	Detailed plan by 19 May